



GOVERNMENT OF WEST BENGAL  
DEPARTMENT OF PANCHAYATS & RURAL DEVELOPMENT  
STATE INSTITUTE OF PANCHAYATS & RURAL DEVELOPMENT  
KALYANI, DIST. – NADIA, WEST BENGAL, 741235

Web site- <http://www.siprd.org>

Email : [wbsiprd@vsnl.net](mailto:wbsiprd@vsnl.net)

Gandhi Bhavan (Campus-A)

Phone : (033) 2582 8161

2582 5975 /5641

Fax : 2582 8257

Benoy Bhavan(Campus-B)

Phone : (033) 2582 9640

2582 9641/9642

Fax : 2582 9640

Memo.No. 830/V-72/2013

Date: 30/09/2013

**NOTICE INVITING TENDER NO.11 of 2013-14**

Sealed Tenders are hereby invited by the Director, SIPRD, Kalyani, Nadia from bonafide and reputed Security Agencies having minimum five years experiences in this regard for providing security guards round the clock in both the Bhavans of SIPRD( Gandhi Bhavan near Kalyani Market No.2 & Benoy Bhavan near Central Model School (Nimtala, Kalyani, Nadia) for the period from 11<sup>th</sup> Oct., 2013 to 30<sup>th</sup> Sept., 2014. Security Agency shall be responsible for strict vigilance over all the government properties within the respective Bhavans for preventing:

- Loss of properties due to theft, arson or vandalism;
- Trespassing by unauthorized persons;
- People from making nuisance;
- Any other from of anti-social activities and unauthorized activities.

In submitting the rate(s), the intending Tenderer should follow the condition as set forth herein below:

1. The Tenderer should quote rate(s) in the table format shown below in their company's Letter Head in lump both in figures and words for 23(twenty three) Nos. of security guards (showing rates per security per month). The Tender Committee may ask any tenderer to clarify the rates quoted.

Rate of wage per Head/ Month in rupees (must not be less than minimum wage applicable as on date)	Other expenses per head per month for due compliance of Labour Laws	Service charge of the Agency per head per month for administrative cost etc.	Total rate per head per month (=1+2+3)
1	2	3	4

The lowest rate (L<sub>1</sub> rate) will be determined as per total rate per head per month (as mentioned in column 4 above).

