



**Government of West Bengal  
Department of Panchayats & Rural Development  
State Institute of Panchayats & Rural Development  
Kalyani :: Nadia :: Pin :741235**

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Memo No. *637* /II-17/2012

Date: *04.06.2014*

**NOTICE INVITING QUOTATION**

Sealed Quotation are invited from Authorize Suppliers for supply of Pad for this Institute. Specification for the Pad will be as follows:

1. The size of the pad----- 9.10"X 7.4"
2. Binding spiral (side)
3. Inside paper size-----9.10"X7.4"
4. inside paper quality -----75 GSM
5. Cover quality & size ----- Ivory board & 9.10"X 7.4"
6. No of Pad to be supplied -----1000 pc approx.

Authorised suppliers may apply in plain paper to The Director State Institute of Panchayat & Rural Development, Kalyani, Nadia along with VAT & Income Tax Clearance certificate.

Last date of dropping quotation documents is on 11.06.2014 from 11:00A.M. to 02:00P.M. The Quotations will be opened at 03:00PM on same date. The participants are required to remain present in the office chamber of the Deputy Director (Administration) at Gandhi Bhavan, SIPRD, Kalyani at the time of opening quotation.

The accepting authority reserves the right to reject any or all the quotations without assigning any reason and he does not bind himself to accept the lowest quotation or the quotations.

Since the rates will remain valid for one year, the intending quotation while submitting rates should take note of possible changes in rates of the items. The no of items to be supplied may vary from the number mentioned above. The authority will order to supply as required from as per accepted rate time to time as per accepted rate.

*Sd/-*  
Deputy Director  
SIPRD, Kalyani, Nadia.

Memo No. *637* 1(5)/II-17/12

Copy forwarded for information to:

Date: *04.06.2014*

1. The Sub-Divisional Officer, Kalyani, Nadia.
2. The Chairman, Kalyani Municipality, Kalyani, Nadia.
3. The Sub-Division Information & Cultural Affairs Officer, Kalyani, Nadia.
4. 4-5. Notice Board Gandhi Bhavan & Benoy Bhavan SIPRD, Kalyani, Nadia.
- ✓ 6. Sir D. Sel for arranges for the display in the website of SIPRD, Kalyani.

*Sd/-*  
Deputy Director  
SIPRD  
Kalyani Nadia