



**Government of West Bengal  
Department of Panchayats & Rural Development  
State Institute of Panchayats & Rural Development  
Kalyani :: Nadia :: Pin : 741235**

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**NOTICE INVITING QUOTATION NO:- 2 of 2015-16**

Sealed Quotation are invited from Authorized Suppliers for supply of **Stationery & Grocery articles** for this Institute. **Specification given in Annexure – I.**


Bonafide Firm may apply in plain paper to The Director State Institute of Panchayat & Rural Development, Kalyani, Nadia along with VAT & Income Tax Clearance certificate. Quotation may be dropped in all the working days for the period from 13.05.2015 to 15.05.2015 during office hours.

Last date and time of dropping quotation documents are 15.05.2015 and 2.00P.M. respectively. The Quotations will be opened at 03:00PM on same date in the office chamber of the Director, SIPRD at Gandhi Bhavan Campus Kalyani. The participants may remain present in the office chamber of the Director, SIPRD, Kalyani at Gandhi Bhavan, at the time of opening quotation.

The accepting authority reserves the right to reject any or all the quotations without assigning any reason and he does not bind himself to accept the lowest quotation or the quotations. The rate to be Quoted should be inclusive all taxes.

The Quotations of supply may vary from the number mentioned above. The authority will order to supply the articles as required from time to time on phases.

Annexure – I enclose with this notice.

  
Deputy Director  
SIPRD, Kalyani, Nadia.

**Memo No. 5671(7)/II-17/10**

**Date: 27.04.2015**

Copy forwarded for information to:

1. Shri Dilip Kumar Pal, OSD & Ex-Officio special Secretary to the Govt. of West Bengal, P&RD Department, Joint Administrative Building, Bolock-HC-7, Sector- III, Salt lake City, Kol-700106, with a request to arrange for display the notice in the website the Panchayats & RD Dept.
2. The Sub-Divisional Officer, Kalyani, Nadia with a request for display the matter in his office notice board for wide publicity.
3. The Chairman, Kalyani Municipality, Kalyani, Nadia. with a request for display the matter in his office notice board for wide publicity.
4. The Sub-Division Information & Cultural Affairs Officer, Kalyani, Nadia. for arranging wide publicity .
- 5-6. Notice Board Gandhi Bhavan & Benoy Bhavan SIPRD, Kalyani, Nadia.
7. Sri. D. K. Seal for arranges the display in the website of SIPRD, Kalyani.

  
Deputy Director  
SIPRD, Kalyani, Nadia

## Stationery & Grocery Articles (Annexure-I)

Sl. No.	Name of the Item	Requirement for this financial year(15-16)approx	Brand Name	Rate Offered	Remarks
1.	Al pin	03	Kishan		
			Doyal		
			King Pins		
2.	Cello tape -1"	20	Good Quality		
			Wander		
3.	Cello tape -1.5"	10	Good Quality		
			Wander		
4.	Calculator 12 Deg.	05	Citizen		
			Casio		
5.	Candle 10"	06	Good Quality		
6.	Duster 24 X 24	Read-25	Good Quality		
		White-25	Good Quality		
7.	Double side pen	10	Link		
8.	Battery-AAA	10	Duracell		
			Nippo		
			Ever ready		
9.	Envelop Printed-4.5X10.5	2000	Good Quality as specification		
10.	Fevestik 15g	20	Fevicol		
11.	Jug	20	Cello		
			Taj		
			RFL		
12.	Jams clip Plastic coated (20g)	20	Doyal		
			Corporate		
13.	King master pen	100	Link		
14.	Liquid soap 1Ltr	15	Dettol		
			Life buoy		
			Pamolive		
15.	Mug	50	Cello		
			Taj		
			RFL		
16.	Removable self adhesive Notes (4 Collar)	20pkt	Good Quality		
			Jin xin		
17.	Register-No.04	05	Good Quality		
18.	Register-No.06	05	Good Quality		

