

# **Notice Inviting Tender**

**for**

***B. R. AMBEDKAR INSTITUTE OF PANCHAYATS  
AND RURAL DEVELOPMENT  
KALYANI, NADIA.***

**GOVERNMENT OF WEST BENGAL**  
**PANCHAYATS & RURAL DEVELOPMENT DEPARTMENT**  
**B. R. AMBEDKAR INSTITUTE OF PANCHAYATS & RURAL DEVELOPMENT**  
**KALYANI :: NADIA :: WEST BENGAL :: 741235**  
Web site- <http://www.siprd.org>  
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**NIT No.- e-NIT – 4 (Catering)**

The Director, BRAIPRD invites item wise tender for Meals, Breakfast, Tiffin etc. to be supplied for the trainees of BRAIPRD during one year as per attached schedule, from reputed and resourceful Caterers/ Self-Help Groups/ Agencies having experience in catering services at Institutions etc. for two campuses of BRAIPRD at Kalyani in the District of Nadia by “two cover E-TENDERING system”.

The prequalification documents are to be uploaded in two separate folders. One of the folders shall contain Technical documents along with scanned copy of Challan of cost of Performance

Sl. No	Name of the Work	Performance Security (Rs.)	Bid Validity Date	Time of Contract from the date of work Order
I	Meals, Breakfast, Tiffin etc. to be supplied for the trainees of BRAIPRD during one year	10,000/- by online Banking service of ICICI BANK in E-procurement system	120 Days	One year

Security Money. Financial Bids are to be uploaded in another folder.

**GENERAL INFORMATION CREDENTIALS & CONDITIONS OF SUBMITTING TENDER :**

- A) There are two campuses of BRAIPRD, One at Gandhi Bhavan at B18/204, Kalyani, Nadia, another at Benoy Bhavan, B4/352, Kalyani, Nadia.
- B) Gandhi Bhavan & Benoy Bhavan each can accommodate more than 100 trainees.
- C) The successful caterer is to provide food for both the Bhavans of BRAIPRD
- D) In this financial year around 120 no. trainings may occur & each training comprises around 40 no. of participants.
- E) Normally the duration of each training is 3 to 5 days.
- F) The Utensils including the cup plates etc will be primarily supplied by the Authority. In case of damage of any of the Utensils that of same specification is to be provided by the caterer.
- G) Cooking instruments are to be arranged by the caterer.
- H) The LPG connection is in the name of BRAIPRD, the caterer can use the connection but payment of gas to be consumed will be borne by the caterer.
- I) Electricity & Running water would be provided by BRAIPRD as per existing infrastructure.

- J) Refrigerator is to be arranged by the caterer.
- K) One room is to be provided to the caterer by BRAIPRD for supervision of the catering system.
- L) Cooking is strictly prohibited by Electric Heater.
- M) The caterer will have to supply the food as per menu given in the schedule attached.
- N) A board will be displayed at a visible place of the dining halls showing menu of that particular day.
- O) In case of emergency if the numbers of trainees are increased, the caterer will have to supply food in a short notice of 2 to 3 hours.
- P) Any violation of the above will invite a penalty to be finalized by the authority.
- Q) Payment of bill will be made as per availability of fund. Claim for delay in payment will not be entertained.
- R) If the bidder has any query about the technical bid of the Tender, they can visit office of the undersigned within 48 hours after opening of technical bids after which they may not be entertained.
- S) B.R.A.I.P.R.D. does not take any responsibility for the delay caused due to non availability of internet connection, traffic jam, etc. for the online bids. The pre-qualification documents alone will be opened by the Director, BRAIPRD, Kalyani, Nadia in presence of the bidders present.

**Table : Date and Time for Tender Flow**

SL No	Particulars	Date and Time
1.	Date for Publication of Tender	28.08.2018 At 5.00 pm
2.	Document Download Start Date [Online]	29.08.2018 At 10.00 am
3.	Bid Submission Start Date [Online]	29.08.2018 At 2.00pm
4.	Bid Submission End Date [Online]	19.09.2018 upto 12.00 noon.
5.	Date of Opening for Technical Bid [Online]	21.09.2018, at 12 noon.
6.	Date of Opening of Financial Bid [Online]	To be notified later.

Director, BRAIPRD, Kalyani, Nadia reserves the right to reject or cancel any or all pre-qualification documents and financial bid document without assigning any reason what so ever

  
27.8.18

Director  
BRAIPRD, Kalyani, Nadia.

