

**GOVERNMENT OF WEST BENGAL**  
**PANCHAYATS & RURAL DEVELOPMENT DEPARTMENT**  
**B.R.AMBEDKAR INSTITUTE OF PANCHAYATS & RURAL DEVELOPMENT**  
**KALYANI::NADIA :: WEST BENGAL ::741235**  
**Web site- <http://www.siprd.org.in>**  
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**Phone: (033) 2582-8161, 2582-5975 / 5641, Fax: : 2582-8257**

**NIQ No.- 7 of 2018-19**

Sealed Quotation are invited from of bonafide Government Contractor/Suppliers/Intending persons for sale of various categories of Papers /Newspapers and other old, obsolete, waste and unused publications of BRAIPRD/Departments. The rate of various categories of item /old publications, scrap papers as mentioned below must be offered per quintal item-wise.

Sl.No.	Categories of materials	Rate per Quintal
1.	Old & waste publications / Book/Papers (to the tune of 12-15 qtl.)	
2.	Old Newspapers (to the tune of 6-10 qtl.)	

**Terms & Conditions (Documents to be enclosed along with the Quotation)**

1. Sealed Quotation should be dropped in the Tender Box kept inside the office chamber of Deputy Director (Shri S.R.Gangopadhyay) within 4<sup>th</sup> October, 2018 from 11.00 a.m. to 2.00 p.m. and will be opened on 4<sup>th</sup> October, 2018 at 03.00 p.m. He /She has to quote the rate in the letterhead of the Concern/ Company, addressed to The Director, BRAIPRD, Kalyani, Nadia. The intending Bidder may like to remain present at the time of opening of the Quotations.
2. The Bidder shall have to deposit **Performance Security** of Rs.10,000.00/- (Ten Thousand only) **through RTGS or NEFT, Fund Transfer** in favour of the Director, BRAIPRD, Kalyani, Nadia. The amount should be deposited in *State Bank of India In the Account No. 11151091846, IFSC CODE SBIN0001082 in favour of "Director BRAIPRD, Kalyani, West Bangal" Branch code 1082, Kalyani Branch.*
3. PAN Card.
4. Professional Tax Clearance Certificates.
5. Income Tax Clearance Certificate.
6. Valid 15 digit Goods and Service Taxpaper Identification Number (GSTIN) under GST Act, 2017 as per Memo No. 4374-F(Y), Dated: 13<sup>th</sup> July 2017, [Audit Branch, Finance Department, Govt. of West Bengal].
7. The Authority would have the right of withholding any class or quantity of waste materials for any other purpose if become necessary.
8. In case of any dispute or obligation arising out of the agreement, decision of the Authority will be final and binding.
9. The Bidder should take Clearance Certificate for sale of used papers/Newspapers/Old publications/Books from the Authority after completion of final lifting of the Materials mentioned.

10. The Bidder will have to submit an Undertaking **in the following format** to the effect that the papers/publications only will be disposed directly with the Paper Mill & Complete Secrecy will be maintained by the party in handling the papers. It may be noted that the materials being official are of secret in nature and if there is any loss or misuse the Bidder will be fully responsible as such.

**"I hereby declare that I shall sell all old and waste publication / books/ Papers as in Sl. No. 1 of the above table, vide NIQ No. 7 of 2018-19 to a paper mill for necessary disposal of the purchased items as per due procedure. I also declare that I will maintain complete secrecy for handling with the papers/documents.**

**I also understand that in case of violation of above the entire performance security of Rs.10,000.00 (Rs. Ten Thousand only) deposited by me will be forfeited by the authority."**

11. The materials so mentioned above in Sl.No. 1&2 will be sold only against the full advance Payment.
12. The Bidders have to arrange bundling/bagging, lifting of the materials by their own men and transport from their own cost.
13. A credential of similar nature of work of Rs. 1,00,000.00 (Rupees One Lakh only)
14. Weighing machine, standard scale duly calibrated will be arranged by the contractor.

15. **FORMAT FOR EVIDENCE OF ACCESS TO OR AVAILABILITY OF CREDIT FACILITIES  
BANK CERTIFICATE**

This is to certify that M/s ----- is a reputed company with a good financial standing. If the contract for the work, namely, \_\_\_\_\_ is awarded to the above firm, we shall be able to provide overdraft / credit facilities to the extent of Rs. \_\_\_\_\_ to meet their working capital requirements for executing the above contract.

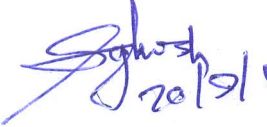
Signature of Senior Bank Manager \_\_\_\_\_

Name of the senior Bank Manager \_\_\_\_\_

Address of the Bank \_\_\_\_\_

Stamp of the Bank \_\_\_\_\_

Note: Certificate should be on the letterhead of the bank.


  
20/9/18  
**Director**  
**BRAIPRD, Kalyani, Nadia**

Memo No. 1063/(10)/II-68/18

Date : 20.09.2018

**Copy forwarded for information with request for wide circulation to :**

1. Shri Dibyendu Sarkar, Addl. Secretary to the Govt. of West Bengal, Panchayats & Rural Development Department, Joint Administrative Building, Block – HC 7, Sector - III, Salt Lake, Kolkata – 700106.
2. The Vice Chancellor, B.C.K.V., Mohanpur, Nadia.
3. The District Magistrate, Nadia.
4. The Additional Executive Officer, Nadia Zilla Parishad.
5. The Sub-Divisional Officer, Kalyani, Nadia.
6. The Chairman, Kalyani Municipality, Kalyani, Nadia.
7. The DICO, Krishnagar, Nadia with request to upload in the District website
8. The Registrar, Kalyani University
9. Dr. Dipak Seal, Librarian, with request to upload the soft copy of the notice in the website of BRAIPRD, Kalyani, Nadia.
10. This Office Notice Board.

  
20/9/18  
**Director**  
**BRAIPRD, Kalyani, Nadia**